Appendix 1

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

|  |  |
| --- | --- |
| [candidate data] | Head of the Discipline Council  ………………………………………………  ……………………………………………… |

**Application**

for participation in the competition for internal grants

of the "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" programme

I am

a doctoral candidate in …………… of the Interdisciplinary Doctoral School of TUL[[1]](#footnote-1)\*)

an employee of Lodz University of Technology\*)

employed at the Faculty/Institute \*)

(provide the name and symbol of the unit)

at the faculty / university unit \*)

(provide the name and symbol of the unit)

I am preparing a doctoral / postdoctoral dissertation / monograph / research project on the topic:

I would like to kindly ask you to consider my application for an internal grant from the programme "FU2N - Fund for the Improvement of the Skills of Young Scientists" in the main discipline ……………………………… and additional ……………………………… in year ……… .

I justify my request with my significant scientific achievements to date, which I present in detail in the attached documents. I declare that I have read the Ordinance No. 55/2021 of the Rector of the Lodz University of Technology of September 29, 2021 on the "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" programme supporting the scientific excellence of Lodz University of Technology and I agree with its provisions and that I undertake to submit , no later than 12 months from the end of the internal grant, as the manager of the grant application project for the competition ......................................................... announced by ……………………………………………………………………………………….

…………………………………

*The applicant's signature*

Lodz, on ………………………………

Appendix No. 2

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

**APPLICATION FORM**

of the "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" programme

supporting the scientific excellence of Lodz University of Technology

|  |  |
| --- | --- |
| Name |  |
| Last name |  |
| date of birth |  |
| Professional title / academic degree |  |
| doctoral candidate ID number |  |
| Position (applies to employees) |  |
| Address |  |
| Telephone, e-mail |  |
| Organizational unit, department, discipline |  |
| The period for which the grant is to be awarded |  |
| Title of the research task being carried out |  |
| Brief description of the research project (purpose and meaning of the project, max. 1000 words) |  |
| Information on the grant application for one of the competition programmes announced by external research funding institutions (subject of the planned grant application / financing institution / competition / planned date of submission of the application) |  |

|  |  |  |
| --- | --- | --- |
| ................................................................... |  | ................................................................... |
| *The signature of the research supervisor / supervisor* |  | *The applicant's signature* |
|  |  |  |
| ................................................................... |  |  |
| *Signature of the Head of the unit* |  |  |

Appendix No. 3

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

**COST OF INTERNAL GRANT**

1. Name of the project manager

2. Project title

3. ESTIMATE

|  |  |
| --- | --- |
| Position | Planned costs |
| 1 | 2 |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total project implementation costs** |  |

4. CONSENT OF THE HEAD OF THE ORGANIZATIONAL UNIT AND OBLIGATION TO SUPERVISE THE PROGRESS AND DATE OF PROJECT IMPLEMENTATION

|  |  |
| --- | --- |
| Contents | Signature of the Head of the unit and a stamp |
| I consent to the implementation of the internal grant and undertake to supervise the progress and deadline of the project |  |

…………………………………

*The applicant's signature*

Lodz, on ………………………………

Appendix No. 4

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

**INFORMATION ON PAST SCIENTIFIC ACHIEVEMENTS**

1. Name of the project manager

2. Project title

|  |  |
| --- | --- |
| 1. Information on the doctoral dissertation being prepared. | |
| Topic: |  |
| Supervisor (date of appointment of the supervisor): |  |
| Date of obtaining the master's degree: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 1. List of scientific publications (monographs, chapters in monographs, articles published in journals, papers included in reviewed conference materials). | | | |
| Authors, title, journal name or publisher, year, number, pages, DOI / ISBN | | Current ministerial score[[2]](#footnote-2) | Number of citations according to the Scopus database (without self-citations) |
| II.1. | |  |  |
| II.2. | |  |  |
| II.3. | |  |  |
|  | |  |  |
| Total number of citations according to Scopus: | Hirsch index: | | |

|  |  |  |
| --- | --- | --- |
| 1. Patents and protection rights.[[3]](#footnote-3) | | |
| Authors and name of the invention | Awarding institution | Percentage |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| 1. Information on the participation in the work of research teams implementing projects financed through national or foreign competitions. | | |
| Provide the name of the research funding institution, project number, title | Years of participation | Role (manager / contractor) |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |
| --- | --- |
| 1. Other achievements.[[4]](#footnote-4) | |
| 1 |  |
| 2 |  |
| 3 |  |
| 4 |  |
| 5 |  |

…………………………………

*The applicant's signature*

Appendix No. 5

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

**PROJECT DESCRIPTION**

1. Name of the project manager

2. Project title

The description of the project in English (up to 5 pages) should include:

1) the scientific objective of the project (description of the problem to be solved, research questions or hypotheses);

2) significance of the project (the current state of knowledge, justification of the research problem, justification of the innovative nature of the research, importance of the project results for the development of a given field and scientific discipline);

3) research concept and plan (general research plan, specific research objectives, preliminary research results, risk analysis);

4) research methodology (research method, methods, techniques and tools, methods of analysis and development of results, devices and apparatus used in the research);

5) a list of literature on the subject of the project (a list of literature showing items included in the project description, including full bibliographic data).

Including all the above points, including reference to the literature on the topic, is obligatory and the lack of any of the points is the basis for rejecting the application for formal reasons.

The description should be attached as a PDF file (up to 10 MB).

Maximum volume: 5 A4 pages.

Recommended text formatting: Top and bottom margins min. 1.5 cm, side margins min. 2 cm, Times New Roman or equivalent font, min. 11 points, single line spacing.

…………………………………

*The applicant's signature*

Appendix No. 6

to Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021.

on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców"

supporting the scientific excellence of Lodz University of Technology

**Agreement**

for the implementation of an internal grant under

of the "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" programme

supporting the scientific excellence of Lodz University of Technology

concluded on ………………………………. ………………… in Lodz

between

Lodz University of Technology with its registered office in Lodz at ul. Żeromskiego 116; 90-924 Łódź, represented by the Dean of the Faculty [...] ...................................... .................................................. ., hereinafter referred to as Lodz University of Technology

and

Mr. / Ms.

Doctoral Candidate at the Interdisciplinary Doctoral School of Lodz University of Technology with a student ID No. ....................................... .....

residing in [[5]](#footnote-5)\*)

an employee of Lodz University of Technology employed in

*name of the department / institute and faculty, university unit*

in the position \*)

hereinafter referred to as the Beneficiary.

§ 1

The contract concerns the implementation of an internal grant awarded by Lodz University of Technology for the purposes related to the implementation of the project by the Beneficiary under the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" supporting the scientific excellence of Lodz University of Technology.

§ 2

1. On the basis of the decision of the Head of Discipline Council [...] of ................ ... the Beneficiary was awarded an internal grant in the amount of PLN ........... for the period from ............... to ...............

2. The funds will be transferred to the organizational unit where the project will be implemented and indicated by the Beneficiary in the application form presented by them.

3. Lodz University of Technology is obliged to:

1) provide the Beneficiary with the hardware and laboratory base at its disposal, provided that this obligation does not entail an excessive burden on its units and disorganization of their work;

2) in the case of doctoral candidates, provide substantive and teaching assistance provided by the Beneficiary's research tutor / supervisor, as part of his / her official duties.

§ 3

* 1. The Beneficiary undertakes to make every effort to implement the research project in accordance with the complex research description.

2. The Beneficiary also undertakes:

1) not to infringe intellectual property rights;

2) not to jeopardize the good name of Lodz University of Technology;

3) not take any actions competitive to Lodz University of Technology;

4) fulfil the obligations incumbent on him due to the performance of the employment relationship / remaining a doctoral candidate at Lodz University of Technology;

5) comply with occupational health and safety rules in force at Lodz University of Technology;

6) follow the instructions and recommendations of their research supervisor / supervisor during the grant period;

7) implementation of the research programme declared in the application, any changes to the plan should be agreed with the research supervisor / supervisor;

8) prepare and submit, as a project manager, the grant application for the competition ......................................................... announced by ........................... ……………………………………………………………….

3. In the event of failure to comply with the obligations set out in paragraph 1 and 2 or failure to settle accounts and non-approval of the report by the head of the discipline council, the Beneficiary will not be able to participate in programmes implemented under the IDUB project for a period of 2 years after the deadline for submitting the grant application.

§ 4

[applies to doctoral candidates who are not employees of Lodz University of Technology]

In order to regulate the mutual obligations of the Parties regarding the intellectual property resulting from the implementation of the grant, an agreement will be signed between them on the principles of the division of intellectual property rights created during cooperation, in accordance with § 4 (2) of Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021 on the programme "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" supporting the scientific excellence of Lodz University of Technology.

§ 5

The parties will aim at amicable settlement of disputes arising between them. If an amicable solution is not possible, the court will be competent to settle disputes arising from the implementation of the provisions of Ordinance No. 55/2021 of the Rector of Lodz University of Technology of September 29, 2021 on the "FU2N – Fundusz Udoskonalania Umiejętności Młodych Naukowców" programme supporting the scientific excellence of Lodz University of Technology universal competent for the seat of Lodz University of Technology.

§ 6

The contract is drawn up in two identical copies, one for each of the Parties.

|  |  |  |
| --- | --- | --- |
| .................................................................. |  | ................................................................... |
| BENEFICIARY |  | LODZ UNIVERSITY OF TECHNOLOGY |

\_\_\_\_\_\_\_\_\_\_\_\_

\*) Delete as appropriate.

1. \*) Delete as appropriate. [↑](#footnote-ref-1)
2. In accordance with the ministerial list of scientific journals and reviewed materials from international conferences or the ministerial list of publishing houses publishing reviewed scientific monographs in force on the date of the announcement of the competition. [↑](#footnote-ref-2)
3. Reported through the Patent Attorneys' Office of Lodz University of Technology. [↑](#footnote-ref-3)
4. Achievements related to scientific activity, excluding conference presentations; a maximum of five. [↑](#footnote-ref-4)
5. \*) Delete as appropriate. [↑](#footnote-ref-5)